

2024 - 2025 Certificate Map

Workplace Communication

School/College: [The College of Liberal Arts and Sciences](#)

Location: [Tempe](#)

Program Requirements

The certificate requires 18 credit hours. Nine of the 18 credit hours must be completed at ASU, including six upper-division credit hours offered by The College of Liberal Arts and Sciences. Twelve credit hours must be completed at the upper-division level. All courses must be completed with a grade of "C" (2.00 on a 4.00 scale) or better.

Required Courses -- 6 credit hours

[COM 100: Introduction to Human Communication \(SOBE OR SB\)](#) (3)

[COM 250: Communication and the Workplace \(SOBE OR SB\)](#) (3)

Electives (select four) -- 12 credit hours

[COM 312: Communication, Conflict, and Negotiation \(CIVI\)](#) (3)

[COM 319: Persuasion and Social Influence \(CIVI OR SB\)](#) (3)

[COM 320: Communication and Consumerism \(SB\)](#) (3)

[COM 400: Dissent in Organizations](#) (3)

[COM 400: Identity and Diversity in Organizations](#) (3)

[COM 403: Intercultural Business Communication \(CIVI\)](#) (3)

[COM 414: Crisis Communication](#) (3)

[COM 423: Facilitating Collaboration and Dialogue](#) (3)

[COM 430: Leadership in Group Communication](#) (3)

[COM 451: Communication and Work Relationships](#) (3)

Prerequisite courses may be needed in order to complete the requirements of this certificate.